

****This letter is not valid unless presented on company letterhead****

Date:

Re: Proof of relevant experience with total building performance (1st main bullet point under Section 4.1) for the Total Building Performance Exam

To: [submit with application]

This letter is to verify that _____ has at least 1 year of relevant experience including, but not limited to, years of work experience in the building sector (i.e., technician, auditor, manager, owner).

By signing this document, you are attesting that the information provided on this form is true and accurate to the best of your knowledge and the stated applicant's participation in the task(s) or job functions as described above are true and correct.

Supervisor's Name and title (typed):

Supervisor's signature: _____ Date: _____